



**SCHOOLS INSURANCE PROGRAM FOR EMPLOYEES
BOARD OF DIRECTORS MEETING AMENDED AGENDA
MARCH 24, 2023**

NOTE: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a Board of Directors meeting, please contact the SIPE Office, (805) 460-0280, Ext. 100. Notification of at least 48 hours prior to the meeting will assist the agency staff in assuring those reasonable accommodations can be made.*

DATE: Friday, March 24, 2023

TIME: 8:30 AM

LOCATION: 7455 Morro Road, Atascadero, CA 93422

**Teleconference Locations: Pleasant Valley Joint Union Elementary School District Office
2025 Ranchita Canyon Rd, San Miguel, CA 93451 and
Lillian Larsen School: 1601 L Street, San Miguel, CA 93451**

CALL TO ORDER President Pinkerton will call the meeting of the Board of Directors to order.	OPEN MEETING	RYAN PINKERTON
ROLL CALL Recording Secretary, Cheryl Lunsford, will take attendance on the Board of Directors.	ROLL CALL	CHERYL LUNSFORD
COMMENTS FROM THE PUBLIC ON AGENDA AND NON-AGENDA ITEMS The Board respects and encourages the public to comment on matters within the Board's jurisdiction.	PUBLIC COMMENT	RYAN PINKERTON
AMENDMENT OF THE MEETING AGENDA Board members may motion to amend the agenda to add, edit, or remove an item from the Board of Directors Regular Meeting agenda, March 24, 2023.	DISCUSSION /ACTION	RYAN PINKERTON
APPROVE MINUTES The Board will consider approving the meeting minutes for January 27, 2023, Board of Directors Regular Meeting.	ACTION	RYAN PINKERTON
APPROVE SECOND INTERIM BUDGET REPORT 2022-2023 The Fiscal Agent will present the second interim budget report for the fiscal year 2022-2023, and the Board will consider approval.	ACTION	MELISSA ABBEY
APPROVE THE 2023-2024 SIPE BUDGET CALENDAR The Fiscal Agent will present the proposed 2023-2024 SIPE Budget Calendar for the Board to consider approving.	ACTION	MELISSA ABBEY
DISBURSEMENT OF SURPLUS FUNDS The Board will consider the disbursement of surplus funds back to member districts.	ACTION	MIKE BRUFFEY

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<p>APPROVE THE OFFER OF EMPLOYMENT TO CARISSA ZARAGOZA AS COORDINATOR OF INDUSTRIAL HYGIENE The Board will consider approving the offer of employment to Carissa Zaragoza as Coordinator of Industrial Hygiene.</p>	ACTION	MIKE BRUFFEY
<p>THIRD-PARTY CLAIMS ADMINISTRATOR REPORT The Administrator of Record will report various workers' compensation claim management activities and issues that do not require board action.</p>	REPORT	ATHENS
<p>BROKER REPORT The Broker of Record will report various insurance issues and policyholder information that do not require board action.</p>	REPORT	LILIAN VANVIELDT-GRAY
<p>EXECUTIVE DIRECTOR REPORT The Executive Director will report on various activities and issues that do not require board action.</p>	REPORT	MIKE BRUFFEY
<p>STAFF REPORTS Members of the SIPE staff will report on various activities and issues that do not require board action.</p>	REPORT	STAFF
<p>BOARD MEMBER COMMENTS/REPORTS Board Members will report on various activities and issues that do not require board action.</p>	REPORT	RYAN PINKERTON
<p>MEETING ADJOURNMENT Order of meeting adjournment.</p>		RYAN PINKERTON