



**SCHOOLS INSURANCE PROGRAM FOR EMPLOYEES  
BOARD OF DIRECTORS MEETING AGENDA  
MAY 25, 2023**

***NOTE:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a Board of Directors meeting, please contact the SIPE Office at (805) 460-0280, Ext. 100. Notification at least 48 hours prior to the meeting will assist the agency staff in assuring those reasonable accommodations can be made.*

**DATE:** Thursday, May 25, 2023  
**TIME:** 8:30 AM  
**LOCATION:** 7455 Morro Road, Atascadero, CA

<p><b>CALL TO ORDER</b>  President Pinkerton will call the meeting of the Board of Directors to order.</p>	OPEN MEETING	RYAN PINKERTON
<p><b>ROLL CALL</b>  Recording Secretary, Cheryl Lunsford, will take attendance on the Board of Directors.</p>	ROLL CALL	CHERYL LUNSFORD
<p><b>COMMENTS FROM THE PUBLIC ON AGENDA AND NON-AGENDA ITEMS</b>  The Board respects and encourages the public to comment on matters within the Board of Directors' jurisdiction.</p>	PUBLIC COMMENT	RYAN PINKERTON
<p><b>AMENDMENT OF THE MEETING AGENDA</b>  Board members may motion to amend the agenda to add, edit, or remove an item from the Board of Directors Regular Meeting Agenda, May 25, 2023.</p>	DISCUSSION/ACTION	RYAN PINKERTON
<p><b>APPROVE MINUTES</b>  The Board will consider approving the meeting minutes for March 24, 2023, Board of Directors Regular Meeting.</p>	ACTION	RYAN PINKERTON
<p><b>THIRD-PARTY CLAIMS ADMINISTRATOR REPORT</b>  The Administrator of Record will report various workers' compensation claim management activities and issues that do not require board action.</p>	REPORT	ATHENS
<p><b>APPROVE THE FISCAL YEAR 2021-2022 FINANCIAL AUDIT REPORT</b>  The Consulting Financial Auditor will present the completed financial audit report as of June 30, 2022. The Board will consider approving the completed financial audit report as of June 30, 2022.</p>	ACTION	JONATHAN CLEMENT
<p><b>APPROVE EXCESS WORKERS' COMPENSATION INSURANCE PROPOSAL</b>  The Broker of Record will present a proposal(s) for excess workers' compensation insurance for 2023-2024, and the Board will consider approving a proposal for excess workers' compensation insurance.</p>	ACTION	ANGELA HATLEY
<p><b>APPROVE THE FISCAL YEAR 2023-2024 DRAFT BUDGET:</b>  The Fiscal Agent will present the 2023-2024 Draft Budget, and the Board will consider approving the 2023-2024 draft budget as the final budget.</p>	ACTION	MELISSA ABBEY

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<p><b>APPROVE THE FISCAL YEAR 2023-2024 COUNTY OFFICE OF EDUCATION FISCAL AGENT SERVICES AGREEMENT</b> The Board will consider approving the fiscal year 2023-2024 fiscal agent agreement with the County Office of Education.</p>	ACTION	RYAN PINKERTON
<p><b>ADOPT RESOLUTION #01-23-24, DATE AND TIME OF REGULAR BOARD MEETINGS</b> The Board will consider adopting Resolution #01-23-24, Date and Time of Regular Board Meetings for the fiscal year 2023-2024.</p>	ACTION	RYAN PINKERTON
<p><b>ADOPT RESOLUTION #02-23-24, APPOINTING THE BOARD OF DIRECTORS RECORDING SECRETARY</b> The Board will consider adopting Resolution #02-23-24, appointing Cheryl Lunsford as the Board of Directors Recording Secretary for the fiscal year 2023-2024.</p>	ACTION	RYAN PINKERTON
<p><b>REVIEW AND ADOPT INVESTMENT POLICY</b> The Board will review and consider adopting the investment policy.</p>	ACTION	MIKE BRUFFEY
<p><b>BROKER REPORT</b> The Broker of Record will report various insurance issues and policyholder information that do not require board action.</p>	REPORT	ANGELA HATLEY
<p><b>EXECUTIVE DIRECTOR REPORT</b> The Executive Director will report on various activities and issues that do not require board action.</p>	REPORT	MIKE BRUFFEY
<p><b>BOARD MEMBER COMMENTS/REPORTS</b> Board Members will report on various activities and issues that do not require board action.</p>	REPORT	RYAN PINKERTON
<p><b>COMMENTS FROM THE PUBLIC ON CLOSED-SESSION AGENDA ITEMS</b> This opportunity is provided per Government Code §54954.3 to allow the public to comment prior to the Board's consideration of any closed-session agenda items.</p>	PUBLIC COMMENT	RYAN PINKERTON
<p><b>CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS</b> (Government Code §54957.6) – Unrepresented employees: Executive Director, Executive Assistant, Coordinator of Industrial Hygiene, and Coordinator of Safety.</p>	CLOSED SESSION	RYAN PINKERTON
<p><b>OPEN SESSION: CONFERENCE WITH LABOR NEGOTIATORS</b> The Board President will report on any action taken in the closed session.</p>	REPORT	RYAN PINKERTON
<p><b>MEETING ADJOURNMENT</b> Order of meeting adjournment.</p>		RYAN PINKERTON